



GOVERNMENT of IMO STATE

Board of Internal Revenue
Okigwe Road, Owerri



Email : bir@imostate.gov.ng

Website : <http://www.imostate.gov.ng>

VACANCIES

The Imo State Board of Internal Revenue (BIR), invites suitably qualified persons to apply for the underlisted positions.

REVENUE ACCOUNTING DEPARTMENT

01.

DIRECTOR

- B.Sc or HND in Accounting.
- Minimum of 10 years post qualification experience with focus on corporate accounting.
- Uptodate membership of Professional Accounting Bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in accounting or related disciplines.
- Minimum of 3 years post qualification experience.

COMPLIANCE RESEARCH & INTELLIGENCE DEPARTMENT

05.

DIRECTOR

- B.Sc or HND in social sciences.
- Minimum of 10 years post qualification experience with proven experience in investigation and research.
- Uptodate membership of Professional Accounting Bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in social sciences or related field.
- Minimum of 3 years post qualification experience with focus on credit appraisal and control.
- Excellent IT skill sets & usage of productivity tools

HR, FINANCE & ADMIN DEPARTMENT

02.

DIRECTOR

- B.Sc or HND in Social or Management Sciences.
- Minimum of 10 years post qualification experience with focus on senior management roles.
- Uptodate membership of relevant professional bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in accounting, engineering, estate management, social sciences.
- Minimum of 3 years post qualification experience.
- Excellent IT skill sets & usage of productivity tools

TAXPAYER SERVICES & EDUCATION DEPARTMENT

06.

DIRECTOR

- B.Sc or HND in Social or Management Sciences.
- Minimum of 10 years post qualification experience with proven history of policy formulation.
- Uptodate membership of relevant professional bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in social sciences or related field.
- Minimum of 3 years post qualification experience in customer services.
- Excellent IT skill sets & usage of productivity tools

CORPORATE SERVICES DEPARTMENT

03.

DIRECTOR

- B.Sc or HND in Social or Management Sciences.
- Minimum of 10 years post qualification experience.
- Uptodate membership of relevant professional bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in statistics, research, computer or social sciences and mass communication.
- Minimum of 3 years post qualification experience.
- Excellent IT skill sets & usage of productivity tools

DEBT MANAGEMENT & ENFORCEMENT DEPARTMENT

07.

DIRECTOR

- B.Sc or HND in Social or Management Sciences.
- Minimum of 10 years post qualification experience with proven track record in debt management..
- Uptodate membership of relevant professional bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in social sciences or related field.
- Minimum of 3 years post qualification experience with focus on credit appraisal and control.
- Excellent IT skill sets & usage of productivity tools

TAX OPERATIONS DEPARTMENT

04.

DIRECTOR

- B.Sc or HND in Social or Management Sciences.
- Minimum of 10 years post qualification experience with focus on tax administration.
- Uptodate membership of relevant professional bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in social sciences or related field.
- Minimum of 3 years post qualification experience with focus on credit appraisal and control.
- Excellent IT skill sets & usage of productivity tools

AUDIT & INVESTIGATION DEPARTMENT

08.

DIRECTOR

- B.Sc or HND in Social or Management Sciences.
- Minimum of 10 years post qualification experience with focus on tax audit.
- Uptodate membership of relevant professional bodies.

ADMIN SECRETARY

- B.Sc or HND in Secretarial Studies.
- Minimum of 5 years post qualification experience.
- Uptodate membership of relevant professional bodies.
- Excellent IT skill sets & usage of productivity tools

PERSONNEL

- B.Sc or HND in social sciences or related field.
- Minimum of 3 years post qualification experience with focus on tax audit.
- Excellent IT skill sets & usage of productivity tools

All applications, with attached curriculum vitae, evidence of participation in the National Youth Service Scheme (NYSC) to be addressed and submitted to the **Chairman, Board of Internal Revenue**, not later than **Two (2)** weeks from the date of this publication. You can equally visit <http://www.imostate.gov.ng> to submit the application online.

Signed
Imo State Board of Internal Revenue (BIR)